

DATA PRIVACY NOTICE PENKRIDGE CRICKET CLUB

Introduction

Penkridge Cricket Club will, inevitably, process the personal data of a number of people including our club members (including playing, junior and volunteers). This means Penkridge Cricket Club is obliged to meet the requirements of data protection laws. These laws are changing soon and the new rules (the 'General Data Protection Regulation' or 'GDPR') will come into effect on 25 May 2018.

Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The General Data Protection Regulation governs the processing of personal data.

Who are we?

Penkridge Cricket Club is the data controller (contact details below). This means It decides how your personal data is processed and for what purposes.

How do we process your personal data?

Penkridge Cricket Club complies with its obligations under [the GDPR] by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorized access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To enable us to provide cricket coaching and matches for the benefit of our members;
- To administer membership records;
- To fundraise and promote the interests of the club;
- To maintain our own accounts and records.
- To operate the Penkridge Cricket Club web site;
- To inform individuals of news, events, activities or matches running at Penkridge Cricket Club;

Sharing your personal data

Your personal data will be treated as strictly confidential and will be shared only with members of Penkridge Cricket Club Committee. We will only share your data with third parties outside of Penkridge Cricket Club with your consent.

How long do we keep your personal data?

We keep your personal data for no longer than reasonably necessary and we only retain your data for the following purposes and use, in order to support any legal claims/complaints; and/or for safeguarding purposes.

Your rights and your personal data

Unless subject to an exemption [under the GDPR], you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which Penkrige Cricket Club holds about you;
- The right to request that Penkrige Cricket Club corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for Penkrige Cricket Club to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (*where applicable*)
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) - direct marketing and processing for the purposes of scientific/historical research and statistics
- The right to lodge a complaint with the Information Commissioners Office.

Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact: Leisa Wyllie, Club Welfare Office, Penkrige Cricket Club, Pillaton, Penkrige, ST19 5RZ

Consent Notice

By signing the Junior Registration Form you are confirming that you have had the opportunity to provide consent. You can grant consent to all the purposes, one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data for example to inform you of events and fixtures, except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm.

If you do grant consent, please note you can withdraw your consent to all or any one of the above purposes at any time by contacting the Club Welfare Officer. Please note that all processing of your personal data will cease once you have withdrawn consent but this will not affect any personal data that has already been processed prior to this point.